



FRIENDS OF ALZEY

HARPENDEN



Friends of Alzey – Privacy Notice

What type of personal information do we hold about you?

The Friends of Alzey (the Organisation) holds the following personal information about its members:

- Name & name of partner (if applicable);
- Postal Address & Telephone Number;
- Email Address (if available);
- Payment record

Your personal information will never be passed to third parties, without your permission, unless we are required to do so by law.

Where did the personal information on our database come from?

The Organisation will hold your personal data if you have applied to join the Club. Your personal information will have been taken from details provided by you and entered into our Membership Database. This is the lawful basis for the Club to hold and process your personal information.

How do we use your personal data?

If you are on our Membership Database we will continue to send you emails containing information about our activities and events. If you would like to stop receiving emails from the Club, please contact the Membership Secretary (info@friendsofalzey.com).

When a member leaves the Organisation, his/her personal data will be removed from the Organisation's database at the end of the subscription period.

Subject Access Requests

If you would like to know what personal data we hold on you please contact the Membership Secretary (info@friendsofalzey.com) and we will inform you of the personal data that we hold on you. The information will be sent to the email address or physical address that we hold for you on our database.

How do we use or keep your personal data secure?

The Organisation's Membership Database is kept securely on a cloud server in a password protected format accessible only to committee members.